



MOUNT PLEASANT CORRECTION FACILITY *ANNUAL REPORT*

FISCAL YEAR
JULY 1, 2020 – JUNE 30, 2021

SUBMITTED PURSUANT TO SECTION 904.307
OF THE CODE OF IOWA



The mission of the Iowa Department of Corrections is:
Creating Opportunities for Safe Communities

Marcy Stroud, MPCF Deputy Warden

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DEPUTY WARDEN'S INTRODUCTION

Fiscal year 2021 was a unique year where most of our efforts were put towards keeping people free from the COVID-19 virus.

For incarcerated individuals, we found strategic ways to continue programming, and we expanded our video visiting system. Unfortunately we had to temporarily remove the volunteer programs that we relied on for so many years.

For staff, we had many online meetings and e-learnings.

We continued to hire, but many times choosing online interviews over in-person interviews.

Sadly, we held-off on the celebrations, too. We did not have graduation ceremonies for new staff, nor did we have retirement parties for our tenured staff. All in the name of keeping people safe.

Our overtime doubled from years prior due to staff illnesses and exposures to COVID.

MPCF was fortunate to have enough staff to fill the positions, though much of it was thanks to staff working overtime.

Tragedy struck the IDOC on March 23, 2021, when at the Anamosa State Penitentiary, two staff were murdered and one held hostage. That incident not only changed our lives forever, but it also had all facilities examining their potential vulnerabilities, especially where tools were concerned. Changes were implemented to increase safety for staff and incarcerated individuals.

For the remainder of this fiscal year, we had outside auditors walk through our facility and DOC staff conduct security/safety/vulnerability audits. We had meetings between staff and our Director, Dr. Beth Skinner, and we worked on identified concerns from each of those visits.

We have learned a lot as a Department and as an Institution during this fiscal year. We hope that many of the lessons will never be repeated. We look forward to again having hope that people will remain safe and healthy, and we can transition into our new normal over the next fiscal year.

Sincerely,



Marcy Stroud
Deputy Warden

THE IOWA DEPARTMENT OF CORRECTIONS MISSION STATEMENT

The mission of the Iowa Department of Corrections is ***Creating Opportunities for Safer Communities*** MPCF does this by providing a safe and secure minimum security Institution which focuses on treatment utilizing evidence based practices.

The MPCF Mission Statement is: ***Helping People Become their Best!***

This includes all of our stakeholders, and we stay faithful to our mission by serving the:

Public

- Provide sound security practices to maintain Incarcerated Individual Accountability.
- Establish and maintain relationships with criminal justice and law enforcement stakeholders.
- Conduct business in a fiscally responsible manner.
- Provide assistance in time of tragedy or disaster.

Employees

- Provide a work environment that emphasizes communication, innovative thinking and encourages teamwork.
- Provide a safe work environment.
- Provide professional growth opportunities.
- Provide a professional work atmosphere in which employees are valued.
- Provide staff the training and resources needed to accomplish organizational goals.

Incarcerated Individuals

- Provide programming that assists Incarcerated Individuals in identifying, accepting, and addressing their criminogenic needs.
- Enhance Incarcerated Individuals work skills by providing apprenticeship and work opportunities, including private industry and, community service.
- Provide a living environment that promotes personal change.
- Reduce recidivism by developing better citizens through the learning of Pro-Social values.

HISTORY OF MOUNT PLEASANT CORRECTIONAL FACILITY

In 1976 a satellite of the Iowa Men's Reformatory at Anamosa, was established in the 20 Building and was named "Medium Security Unit". This was to be a temporary, 144 bed unit to help ease the prison overcrowding. This unit continued until in 1981 an exchange of buildings was made between the Mental Health Institute (MHI) and the Medium Security Unit. This was done in order to increase the prison capacity to 550.



In 1984 the transition of the Mt. Pleasant Correctional facility to its current site was completed. From 1984 – 2017 the facility operated as a medium custody facility focused on providing Sex Offender and Substance abuse programming to Incarcerated Individuals.

In 1998 a wing of the former MHI 20 building opened as a women's facility, focused on special needs incarcerated females. In fiscal year 2014 the Women's Unit was closed and all female Incarcerated Individuals were move to the new women's facility at Mitchellville.

In 2014, the Mental Health Unit was closed completely and any remaining patients were moved to the MHI in Independence, Iowa.

February 2017 Iowa Department of Corrections Director, Jerry Bartruff signed off on the Mt. Pleasant Correctional Facility as a Minimum Secured Facility focusing on cognitive based treatment programming and re-entry for a population of 1000 Incarcerated Individuals.

In May of 2020, the former Women's Unit in the 20-Building was opened as the MPCF Minimum Live-Out Unit which housed approximately 65 incarcerated individuals. It continues to expand, and of this writing, houses approximately 150 incarcerated individuals.

The MHI library was turned into a Mental Health Institute Museum.

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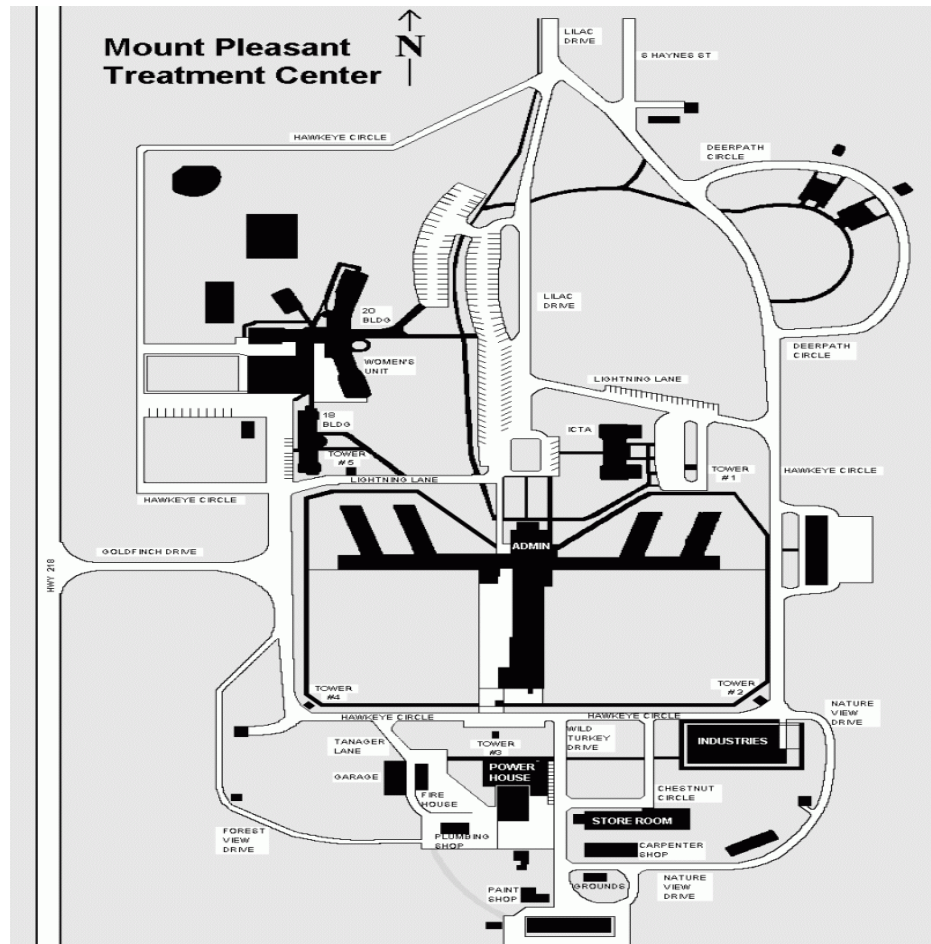
Today's prison is called the Mt. Pleasant Correctional Facility. MPCF has a design bed capacity of 774 and a maximum capacity of 967. The prison has a total of 241 authorized Full Time Equivalent positions and a total population averaging approximately 1000 Incarcerated Individuals.



LOCATION

The Mount Pleasant Correctional Facility is located on 152.24 acres, about the size of 115 football fields. The original construction was completed in the 1860's. The campus boundaries are Business Hwy 34 (aka Washington Street and Old 218 (aka Grand Avenue.)

ADDRESS: 1200 E. Washington St., Mt. Pleasant, IA 52641
PHONE: 319-385-9511



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RE-ENTRY PROGRAM

Mount Pleasant Correctional Facility (MPCF) strives to place incarcerated individuals in situations that will enhance their success rate. Ex-prisoners historically have difficulty securing jobs; stable housing and they often have difficulty re-establishing relationships with their families or other social supports. The reentry team advises and consults with correctional staff to assist them in effective release planning decisions on problem cases, or to provide information about possible resources available in the community. Reentry provides clients with information on release issues including sex offender laws, alternative release living arrangements, and assistance with government program applications (i.e. Social Security, Financial Aide, Housing, Department of Transportation, and Iowa Market Place Health Care plans).

FURRY RESCUE EDUCATIONAL DEVELOPMENT (F.R.E.D.) (DOG) PROGRAM

Mt. Pleasant Correctional Facility FRED program is a partnership with the Protectors of Animal Welfare (PAWs) animal rescue program in Ft Madison, IA. The program is an eight-week educational program for dogs that are considered hard to adopt. The program gives incarcerated individuals the opportunity to assist in training animals and provides them with a valuable, marketable skill that they may use upon their release to the community. The program, which was started in May 2017, has seen approximately 110 dogs complete the program. When animals are returned to the community, the FRED program has an estimated a 90% adoption rate. The goal of the program is to teach incarcerated individuals responsibility and empathy while enhancing the animals' ability to be adopted.



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EXPENDITURE REPORT

FTE POSITIONS	Dept. Revised Budget	Actual Revenue & Expenditure
Correctional Officer	120	
Total Staffing	241	
RESOURCES AVAIL		
Balance brought forward	1,417.30	-
Appropriation	25,902,776	25,902,776
Appropriation Transfer	-	-
Legislative Adjustments	-	-
Federal Support	-	-
Local Governments	-	-
Intra State Receipts	48,477	928,460.17
Reimbursement from Other Agencies	100	-
Transfers – Other Agencies	-	185.39
Interest	-	-
Fees, Licenses & Permits	70,000	92,779.79
Refunds & Reimbursements	89,900	53,340.97
Sale of Equipment & Salvage	-	-
Rents & Leases	25,000	30,132.56
Agricultural Sales	-	-
Other Sales & Services	-	-
Unearned Receipts	-	-
TOTAL RESOURCES	26,136,253.00	27,009,092.18

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FY 2021 Financial Status Report

FUNDS EXPENDED AND ENCUMBERED	Dept. Revised Budget	Actual Revenue & Expenditure	Percent (Actual of Budget)
Personal Services-Salaries	21,491,653	21,700,483.65	101.79%
Personal Travel (In State)	8,000	6,864.34	188.78%
State Vehicle Operation	66,000	59,629.39	97.96%
Depreciation	100	25,000.00	0.00%
Personal Travel (Out of State)	100	-	0.00%
Office Supplies	10,000	13,061.72	91.46%
Facility Maintenance Supplies	245,025	211,575.76	103.14%
Equipment Maintenance Supplies	2,000	12,640.00	560.56%
Professional & Scientific Supplies	65,000	49,952.67	90.63%
Housing & Subsistence Supplies	310,000	434,727.52	116.41%
Ag,Conservation & Horticulture Supply	6,000	8,914.29	99.79%
Other Supplies	9,000	6,394.16	104.29%
Printing & Binding	-	-	---
Drugs & Biologicals	-	-	---
Food	1,000,000	1,108,435.75	117.06%
Uniforms & Related Items	160,000	209,301.58	103.50%
Postage	2,500	3,929.52	251.12%
Communications	39,000	39,138.44	100.52%
Rentals	5,000	5,286.72	78.85%
Utilities	940,000	1,026,553.81	103.08%
Professional & Scientific Services	190,025	212,815.10	135.14%

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Outside Services	200,025	392,132.47	96.37%
Intra-State Transfers	100	-	0.00%
Advertising & Publicity	1,000	1,536.62	120.85%
Outside Repairs/Service	75,025	117,323.08	137.41%
Auditor of State Reimbursements	-	-	---
Reimbursement to Other Agencies	545,000	544,594.63	100.49%
ITD Reimbursements	250,000	147,184.09	57.16%
Worker's Compensation	-	-	---
IT Outside Services	-	-	---
Intra Agency Reimbursement	-	-	---
Transfers - Auditor of State	-	-	---
Transfers - Other Agencies Services	600	540.00	10.00%
Equipment	10,000	79,413.44	496.57%
Office Equipment	5,000	-	100.00%
Equipment - Non-Inventory	20,000	79,414.58	100.52%
IT Equipment	80,000	109,979.00	137.07%
Claims	100	-	0.00%
Other Expense & Obligations	400,000	354,189.52	104.03%
Securities	-	-	---
Licenses	-	-	---
Fees	-	-	---
Refunds-Other	-	-	---
Capitals	-	-	---
Support Totals	4,644,600.00	5,260,528.20	

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Balance Carry Forward - Drug Forfeiture	-	-	---
Balance Carry Forward - Local Funds	-	-	---
Balance Carry Forward - General Fund	-	(24,040.17)	---
Reversion	-	(24,040.16)	---
Total	26,136,253.00	26,961,011.85	102.78%
Ending Balance		<u>(0.00)</u>	

Total Expenditures	Average Daily Population	Annual Cost	Average Daily Cost
\$26,961,012	880	\$30,620.46	\$83.89

INCARCERATED INDIVIDUALS INCOME AND EXPENDITURES

Allowance	Child Support	Restitution
\$632,388.63	\$49,538.58	\$40,606.22

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INTERVENTION PROGRAMS

MPCF employs 15 Correctional Counselors responsible for Case Management, program facilitation and re-entry planning. MPCF's Core Programs include Achieving Change Through Value-Based Behavior (ACTV) , which targets the population who have domestic violence backgrounds, and Moral Reconciliation Therapy (MRT) which is a cognitive based, systematic treatment strategy that seeks to decrease recidivism among adult criminal offenders by increasing moral reasoning.

MPCF also collaborates with the Department of Human Services to provide DHS 101 and 24/7 Dads. We also provide the "Drinking Driver's" course called, Prime for Life, which aids individuals to obtain their driver's license upon release. Additionally MPCF allows supplementary, offender led groups to include Alcoholics Anonymous, Narcotics Anonymous, Incarcerated Fathers and an Incarcerated Veterans Program.

In addition to cognitive and self-help programming, MPCF also provides Apprenticeship programs to increase Incarcerated Individual employability. Apprenticeships include Barber, Injection Molding, Maintenance Repair, Plumber, Housekeeping, Metal Fabricator, Carpenter etc.

Listed below are the numbers for total Incarcerated Individuals served, which are also broken down into interventions completed.

TREATMENT COMPLETED REQUIREMENTS

Internal Intervention

Internal Intervention	Active at Start	New Admits	Active at End	Closures	Incarcerated Individuals Served
ACTV: Achieving Change through Value-Based Behavior (IDAP)	76	127	34	169	203
Dads 24/7	33	30	17	47	63
DHS 101	9			9	9
HIRE: Healthy Iowa Relationship education (for work)	1	1		2	2
HiSET (High School Equivalency)	56	101	37	118	157
Literacy	5	2	1	6	7
Moral Reconciliation Therapy (MRT)	79	495	55	518	574
MSU Apprenticeship - BARBER		1	1		1
MSU Apprenticeship- CABINET MAKER	1		1		1
MSU Apprenticeship - CARPENTER	1	3	3	1	4
MSU Apprenticeship- COOK (ANY INDUSTRY)		1	1		1

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MSU Apprenticeship- ELECTRICIAN	1			1	1
MSU Apprenticeship - HOUSEKEEPER, COM, RES, IND.	1	2		3	3
MSU Apprenticeship - LANDSCAPE MANAGEMENT TECHNICIAN	1			1	1
MSU Apprenticeship – MAINTENANCE REPAIRER, BUILD		5	2	3	5
MSU Apprenticeship - MATERIAL COORDINATOR	1			1	1
MSU Apprenticeship - PAINTER (CONST)	1		1		1
MSU Apprenticeship - PLUMBER	3	1	4		4
MSU Apprenticeship - UPHOLSTERER	1			2	1
MSU Apprenticeship – WELDING, COMBINATION	2	1	2	1	3
National Career Readiness Certificate – MPCF		21		21	21
PRIME For Life- 321J		22		22	22
Psychological Evaluation – BOP DR15	2	3		5	5
SafeNet RX – MCPF		98		98	98
SECC Basic Industrial maintenance-Electrical		14		14	14
SECC Basic Industrial Maintenance-Mechanical		25		25	25
SECC Forklift Operator		20		20	20
SECC Life Skills	3	6		9	9
SECC Microsoft Office Skills		20		20	20
Internal Intervention Totals	277	1,035	159	1,152	1,312

SPECIAL EVENTS

MPCF did not hold many special events this fiscal year due to outbreaks of COVID-19 and mitigation strategies.

We continued to join online learning opportunities and conduct in-house training.

Volunteers and outside instructors were not permitted entrance to MPCF.

Visits were video-visits, only.

HEALTH SERVICES

Types of Health Care Services:

A. Medical: One full time Medical Physician and on-call physician 24 hours day coverage.

- Review of Patients current medical history, including collection of data, medical, dental, mental health and immunization histories, to develop a plan to accommodate the health needs of each patient.
- Acquisition of laboratory and other diagnostic tests to detect communicable diseases and assess chronic disease process.
- Assess vital signs to include weight, height, blood pressure, pulse, and body temperature.
- Development of treatment plans, initiation of therapy and monitoring of interventions.

B. Nursing: 12 R.N.'s, Nursing Unit Coordinator, Nursing Services Director

- Procure medical, mental health and immunization history.
- Provide support for medical procedures.
- Provide for daily sick call and triage.
- Provide 24-hour nursing coverage.
- Provide for pharmacy distribution.
- Provide for patient educational development regarding their chronic conditions and communicable diseases.

C. Dental: One part time Dentist and one Full Time Dental Hygienist.

- Provide initial screening of dental and oral lesions.
- Place pathology in a stepped priority format.
- Treat lesions in a priority order.
- Final professional judgments related to dental services are the responsibility of a dentist.

D. Laboratory and Radiology: One part time RN for lab

- Provide onsite laboratory screening of blood glucoses, hemocults, Suboxone tests, and urine tests.
- Collect DNA samples.
- All Blood labs needed are drawn and prepared by the RN's.
- Prepared labs sent to a state contracted lab (Quest Labs). Emergency labs can be sent to local hospital, HCHC
- Provide X-ray screening at UIHC, and HCHC.

E. **Pharmacy:**

- IMCC is our Centralized Pharmacy providing our facility with pharmaceutical support.
- Develop a formulary of drugs.
- Provide a mechanism to identify drug errors.

F. **Mental Health:** *[Under supervision of the Iowa Department of Corrections DOC Health Services Administrator.] 24 hour a day Physicians on Call*

3 Full time Psychologists

- Provide initial mental health screening to patients.
- Provide intensive support for patients in an SSIP or MHO status.
- Provide for the programming needs of MPCF.
- Determine the need for civil commitment.
- Reviews by Psychiatric Physician is over Tele-doc.

G. **Optometry: One part time Optometrist up to 40 hours per month**

- Provide tri-annual visual acuity screening and follow-up corrective refractory.
- Provide ongoing ocular needs as appropriate.

Intake Health Screening and Assessment

Upon intake at the Iowa Medical and Classification Center (IMCC), medical staff completes a brief intake health assessment. Usually, within 24 hours, nursing staff conduct an expanded survey and review of the Incarcerated Individual's current health status. A vision and dental assessment is completed; infectious disease screening is accomplished; laboratory tests are obtained; and, a physical examination is conducted. Patient's health history and circumstances of their incarceration may warrant modification in these screening tests and procedures. Relevant issues are discussed in applicable DOC policy and procedure.

Most patients remain in IMCC reception status for only a short time. During this period, IMCC health services staff address high priority health concerns. Elective health issues are noted in the patient's health record.

Mount Pleasant Correctional Facility completes an updated intake health screening for medical and psych on all incoming patients to our facility. Mount Pleasant also reviews all medical/psych intakes and completes any items that still need completed. This continues to serve on-going care from other institutions with no break in cares.

Elective Health Conditions

Available health resources are not unlimited. The DOC intends to provide health services consistent with nationally recognized standards for correctional health care.

Stable health conditions, related to old injuries (sports, auto accidents, etc.), may or may not be addressed.

DOC has a policy regarding elective health conditions and elective surgeries.

Some degree of hearing loss is not inconsistent with doing prison time. Hearing aids, even if recommended by others, will not automatically be purchased. With regard to prosthetic devices, each circumstance will be assessed on its own merits.

Dental services are provided within a priority system. Available resources are committed to saving and restoring teeth. Little time and resources are available for obtaining prosthetic devices, including partial and full dentures.

University Hospitals

In most cases, necessary (not elective) inpatient and outpatient specialty services are obtained at the University of Iowa Health Center (UIHC), located in Iowa City, Iowa. Local Community Henry County Health Center also utilized for emergency room, x-rays, and emergency labs if needed. Referral for these specialty services is by mutual agreement between the Incarcerated Individual and DOC staff.

University of Iowa Health Center professional staff are responsible for the outpatient and inpatient services patients receive while immediately under their care. UIHC staff frequently makes recommendations for treatment and follow-up services after an inpatient stay or an outpatient visit. DOC staff is responsible for considering UIHC recommendations and responding appropriately. Some recommendations may or may not be followed as written by UIHC. University Hospital professional staff cannot be expected to be fully aware of all policy and procedure in effect in a prison environment. Follow-up return visits to the UIHC are frequently unnecessary, as available correctional health services staff are able to address remaining health issues.

Mental Health Services

In Iowa Corrections, all inpatient psychiatric services are provided in the 23-bed psychiatric hospital located at IMCC. If psychiatric hospitalization is indicated, MPCF institutional mental health services staff will make an appropriate referral.

Psychological assessment is done as part of initial prison intake screening. At prison facilities, patients have an assigned correctional counselor who is expected to initially address patients concerns in the mental health area. Psychology staff is available for additional assessment and treatment services. Where necessary, outpatient consultation and treatment from a psychiatrist is provided at the institution of assignment or by other arrangements.

MPCF psychology staff provides wellness clinics available to all patients to go to. Kiosk system is also available for contact to the psychology staff.

Emergency Health Services

Outside Emergency resources include Henry County Health Center Emergency Room or University of Iowa Hospitals and Clines Emergency Room. Other surrounding Emergency Rooms could be included in the scope of resources should mass casualty occur.

Incarcerated Individuals Co-Pay

Iowa Statute § 904.702 authorizes deductions “from the patients account an amount sufficient to pay for the patients share of the costs of health services requested by the patient and for the treatment of injuries inflicted by the patient on the patient or others.” Based on this authority, patients may be assessed a fee of \$3.00 for professional services. Patients will be assessed a fee of \$3.00 whenever professional health services are provided for the treatment of injuries inflicted by the patient upon themselves or others.

No patient will be denied health services because of an inability to pay an applicable fee. Nevertheless, the patient’s account will reflect a negative balance until applicable fees are paid.

Emergency health issues are those Medical conditions that are of an immediate, acute, or emergent nature which without care, would cause rapid deterioration of the patients health, significant irreversible loss of function, or may be considered possibly life threatening. The condition could also include to be related to loss of limb or major body function, such as vision.

Treatment Refusals/Complaints

Patients sometimes choose not to accept all recommendations for evaluation and treatment. Where appropriate, a **Treatment Refusal (HSF-305)** is initiated so that rights are protected. Concerns or complaints regarding an institution’s health services program should be taken to appropriate administrative and health services staff. Incarcerated Individuals will be advised on the consequences to their health when refusing treatment. The physician may elect not to discontinue certain medications and Incarcerated Individual can refuse such medications daily and medical/psychiatric will continue to provide patient education on the need for the medication.

Food Services

Food Service at Mount Pleasant is operated by 13 paid staff and 122 Incarcerated Individuals. A cold breakfast, hot lunch and hot dinner are produced 365 days per year. From July 1, 2020 through June 30, 2021 the average number of people fed at a given meal was 902, down 112 from FY 2020 due to a population decreases from Covid 19. Delivery of meals to the Henry County Jail that is located on campus has increased to approximately 74 trays per meal. An average of 24 Medically Prescribed Diets were also maintained. The department operates on a five week cycle menu. Many new entrees and recipes continue to be tested and added to the menu. Scratch cooking continues to be the normal process and we are constantly looking for ways to expand our ability to use raw products instead of prepackaged items.

Dining Room seats 172 Incarcerated Individuals. One seat turns over more than 5 times per meal. Covid 19 protocols created many alterations to meal service in the Dining Hall including 4 way barriers on each table and additional sanitation. 22 Incarcerated Individuals serve almost 10 meals a minute and maintain the Dining Hall cleanliness.

Dish Room is staffed with twelve Incarcerated Individuals. They are responsible for operation of soiled dish conveyor belt, operation of flight type dish machine, plus processing of pots and pans for the department. Each serving tray is washed and used at least 4 times during a meal period.

Main Kitchen produces the hot and cold menu items for all meal services with 24 Incarcerated Individuals. It practices the convention cooking system. Food cost for Fiscal Year 2021 was \$1.05 per meal, with a supply cost of \$.07 per meal, and Staff and offender labor costs of \$1.26 per meal. Resulting in a combined cost of \$2.38 per meal. For several months serving styles were altered due to Covid 19 resulting in higher food costs. Also due to Incarcerated Individual labor shortages. Many items previously made in house were purchase from outside vendors.

Bakery -Produces all the bread, buns, desserts, cookies, etc. for the menu with a staff of 10 Incarcerated Individuals.

Issue and Ingredient Room measures/weights out all ingredients before going to the kitchen or bakery for preparation. 4 Incarcerated Individuals work in this area. This area works 2 to 3 days ahead of the day product will be made. They perform purchasing and receiving functions for department. Majority of our food and supplies are purchased from Central Distribution Center, US Foods and Reinhart Food Service. The MPCF Garden was not much of a factor in FY 2021 due to many factors including weather and labor issues.

Meal Cost Summary – FY 19 -	
Meal Count DOC Incarcerated Individuals Only	988,055
Adjusted Food Cost	\$1,039,443
Food Cost Per Meal	\$1.05
Adjusted Supply Cost	\$73,278
Supply Cost Per Meal	\$0.07
Adjusted Staff Labor Cost	\$1,224,274
Incarcerated Individual Labor Cost	\$63,066
Total Labor Cost	\$1,287,340
Labor Cost Per Meal	\$1.30
Total Cost	\$2,400,061
Total Cost Per Meal	\$2.42
Prior Year	\$2.34

MAINTENANCE DEPARTMENT

The Maintenance Department consists of 23 employees with some members having public service experience going back to 1985. The wide range of backgrounds aids this department in addressing the diverse challenges that face this department each and every day. We have 5 members who have military experience, while a number have owned and operated their own businesses. All of them have been employed in the private sector for a period of time, and are dedicated to their job.

The charge for this group is to maintain 599,702 sq. feet of building space as well as 152 acres of grounds to be kept in a park-like condition. One could look at this facility as being a small city of 1200 to 1500 citizens at any one given time. The type of goods and services required are much the same: roads, electricity, water, sewer, heating & cooling, transportation, communication, and environmental concerns. We have a fleet of 30 vehicles, 7 agricultural tractors, 25 lawn mowers, and 1 Gator for transportation. We also provide the communications service by maintaining 356 phones, 250 computer ports, 146 cameras throughout the facility as well as the miles and miles of cable, wire, and fiber needed to make these systems work.

In looking at other systems we have piping for potable cold water, potable hot water, hot water return, high pressure steam, low pressure steam, condensate return, natural gas piping, pressurized air for HVAC control, fuel oil piping, chilled water supply, chilled water return, fire sprinkler lines, storm sewer lines and sanitary sewer lines all around the facility and between buildings which includes miles and miles of piping. These lines as well as all the control fittings require maintenance and monitoring.

Some of the Projects Accomplished With In House Staff

- New roof installed on Paint shop
- Landscaping to several areas of campus
- Kitchen make up air steam coil replacement
- Plant to harvest 52,000 lbs of garden produce and apples
- Highway cleanup for DOT
- Cut approximately 20 dead trees and planted new ones
- Add laundry room in 20 building basement
- Removed approximately 20 tree stumps
- 20 building expansion into 2 north
- Car Wash (Hospice)

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Tuck-pointing various campus buildings

Install TV cable to 2N, 2W, and 3N in building 20

Ran new septic system for Warden's residence on campus

Waterproof and tile basement walls (20 building)

Hot patched parking lots and streets

Replaced HVAC system in rental duplex

Installed door between 2S and 2N in 20 building

Waxed DOT scale house floor

Filled collapsed tunnel and poured new concrete in front of garage

Poured concrete in west basement

Installed new cameras as needed

Replaced fire hydrant behind 20 building

Replaced water heater in rental house

Repaired railing at front entrance

Repaired concrete sidewalks as needed

Remodeled old tool room into supervisor's office

Remodeled mini out boot room into safety officer's office

Remodeled existing supervisor's office in powerhouse

Replaced 10 steam regulators and 100+ steam traps for campus heating

Added residential laundry equipment to 2S, 3S, and 2N (20 building)

Built 12 steel lockers for CERT

Built 200+ metal Xmas decorations for Keokuk City

Ran new water main for several out buildings

Performed emergency asbestos abatement as needed for the campus

Replaced mini split in MLO control

Installed LED lighting in powerhouse

Built PVC dividers for kitchen tables

Built new tool room in old store room

Installed new air compressor on 5th floor admin

Built 15 dressers for I/I rooms

Built cat houses for humane society

Assisted with new home for Habitat for Humanity

Remodeled storage room on 4S into training room

Remodeled training room on 4S into new counselor's office

Replaced PIV valve

Ran water, heat, and drains to Greenhouse

Poured concrete pads for MLO benches

Repaired/replaced drain lines for 2N fan coil units

Cut willows for Native Americans

Started 2 additional bee hives

Picked up rocks for Native Americans

Added I/I time clocks to several areas

Cut and split several loads of firewood for Native Americans

Replaced mini split in UA room

Installed aluminum fascia and soffit on Tower 3

Painted soffit and fascia on all other towers

Constructed chit display case for ISP

Replaced expansion joint in MHI tunnel

Rebuilt hot water pumps for MLO gym

Remodeled old office in MLO into concession sales area

Replaced several feet of steam piping in tunnels

Rebuilt privacy fence at Warden's residence on campus

EDUCATION DEPARTMENT

HSED

54 individuals took at least one official HSED test at MPCF in fiscal year 2020 - 2021.

27 completed their HSED with an average subtest score of 14 and an average combined score of 71.

The department's overall passing rate was 93% with 6 registered fails out of 151 total tests.

The department recorded 12,772 total contact hours in HSED.

The completion pass rate was 100%.

HSED Subject	HSED Number of Tests	HSED Number of Fails	HSED Average Scores	HSED Current Pass Rate Percent
Writing	30	0	12	100
Social Studies	28	0	16	100
Science	31	2	15	94
Reading	30	2	13	93
Math	32	2	15	94
Overall Total	151	6	14	93
Completions Total	27	0	71	100

Literacy & ESL

0 individuals participated in Literacy programs in fiscal year 2020 - 2021.

9 offenders earned their Literacy Completion Certificate.

The department completion rate was 100%.

The department recorded 0 total contact hours in Literacy.

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Vocational Education

The Vocational Program at MPCF offers a 12 week Life Skills course, vocational computers, and certification courses through SCC CBIZ.

118 individuals participated in vocational education in fiscal year 2020 - 2021.

111 individuals completed vocational education courses.

The department completion rate was 94%.

39 Life Skills Completion Certificates were awarded.

20 Forklift Operator Certificates were awarded.

36 Basic Industrial Maintenance Certificates were awarded.

16 Vocational Computer Certificates were awarded.

The department recorded 4,648 total contact hours in Vocational Education.

Special Education

Two individuals participated in Special Education programs in fiscal year 2020 - 2021.

All 2 were HSED students and zero were High School students.

0 special education students earned their HSED at MPCF this fiscal year.

The department recorded 36 total contact hours in Special Education.

Testing and Assessment

Testing and Assessment at MPCF includes the TABE reading and math, HiSET Official Practice test, HiSET Official test, and NCRC tests. Total department assessment hours were 1,147.

Staffing

The department employed 2 full time instructors for the majority of the fiscal year 2020 – 2021. Monica King joined the department in January of 2020 and taught literacy, vocational computers, and HSED math. Sarah Raymond taught HSED math and science for the entire year. Jolene Cox taught HSED Writing, Social Studies, and Life Skills. Kerry Murray was the educational coordinator and taught title 1. Madison Stearns was the administrative assistant for the program.

Highlights

MPCF was awarded funding to provide vocational certification classes provided by SCC CBIZ.

Jolene Cox was re-elected CEA Iowa Chapter President for the third year.

Education staff co-presented at the Adult Education and Literacy conference via zoom in July of 2020.

Education staff became CASAS certified in preparation of its launch in July of 2021.

Education staff assisted dietary during COVID shutdowns to help keep the facility running smoothly.

STAFF INFORMATION

Personnel Turnover

Resignations/Transfers Out - 20

New Hires/Transfers In - 38

Retirements - 9

Terminations - 0

Deaths - 0

Leave Hours Taken

Sick Leave – 17,189.15

Vacation leave – 29,990.49

Holiday / Comp Leave – 10,091.25

Enforced Leave – 4,679.81

Total Hours of all Leave Taken – 61,950.70

Total Amount of Overtime Paid

Overtime hours – 10,408.79

Overtime Amount - \$430,328.81

Thank you for taking the time to review our MPCF FY21 Annual Report!